



23rd March 2020

The Secretary
Bombay Stock Exchange Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 001

The Secretary,
The National Stock Exchange of India Limited
Exchange Plaza, 5th Floor
Plot No. C/1, G Block
Bandra-Kurla Complex
Bandra East
Mumbai 400 050

Change in Annual General Meeting (AGM) Date & Book Closure Date

Dear Sirs,

We refer to our letter dated 25th February 2020 informing you about the date of AGM, Book Closure dates and date of payment of dividend / one-time special dividend.

As COVID-19 continues to spread rapidly, Government authorities have announced mandatory restrictions on movements and gathering of people. Effective 21st March 2020, all offices and business establishments in Mumbai (except essential services) have been closed. Under these circumstances, the Company is not able to print and dispatch the annual reports (including AGM Notice) to the shareholders in compliance with the provisions of the Companies Act, 2013.

The Board of Directors of the Company has taken the following decisions on 23rd March 2020:

1. Postponing the AGM of the Company, which was scheduled on Tuesday, 28th April 2020. A new date will be announced in due course.
2. Cancelling the closure of Register of Members and Share Transfer Books, which was scheduled from 21st April 2020 to 28th April 2020 (both days inclusive) for determining the eligibility of shareholders for payment of final as well as one-time special dividend and Annual General Meeting. The new book closure dates will be announced in due course.
3. The dividend as well as one-time special dividend, if approved by the shareholders, will be paid after the new date of the AGM.

Please note that the dividend and one-time special dividend amounts as recommended by the Board of Directors on 25th February 2020 and announced in our letter dated 25th February 2020 will remain unchanged.

Please take the above information on record.

Thanking you,

Yours sincerely,
SANOFI INDIA LIMITED

GIRISH TEKCHANDANI
COMPANY SECRETARY